**Instructions to Online Application of**

**Chinese Government Scholarship**

The CSC Online Application System for Study in China is available on <http://laihua.csc.edu.cn>Login and do NOT lose the password

Step 1: Please choose your application category: Chinese Government Scholarship

Step 2: Please fill in all the basic information

Note: University code for HEU: 10217

Step 3: Please fill in the information of your highest diploma

Note 1: For school years attended, please remark your graduate date or expected graduate date

Note 2: Diploma/ degree blank must fill in Bachelor or Master

Step 4: Fill in your language ability and study plan

Note 1: Student types please choose Master’s Degree Candidate or Doctor’s Degree Candidate

Note 2: Fill in the subject categories and field of study according to the major content of HEU

Note 3: Please make sure HEU is your first preference of institution

Note 4: Duration of major studies

MA： Sep. 1st, 2016—Jul. 15th, 2019（no Chinese language remediation）

Sep. 1st, 2017—Jul.15th, 2020（Chinese language remediation is needed）

PHD： Sep. 1st, 2016—Jul.15th, 2020（no Chinese language remediation）

Sep. 1st, 2017—Jul. 15th, 2021（Chinese language remediation is needed）

Note 5: Do you need Elementary Chinese Study Prior to the Major Study: based on the actual situation (if you choose “YES”, your instructional language of major study must be Chinese).

If you need the Chinese language remediation, the Duration of Your Elementary Chinese Study should be Sep. 1st, 2017—Jul. 15th, 2018

Note 6: Whether applicants have ever studied or worked in China: based on the actual situation

Whether have studied Chinese language beforehand:based on the actual situation

Studied or worked institution: the place where you studied Chinese

Years attended (from/ to): the duration time of studying Chinese

Step 5: Fill in the contact person or organization and relative information in China

Step 6: Fill in the relative information

Step 7: Browse all your filled information, check carefully, ensure all the information’scorrect

Step 8: Confirm and submit the application form

Step 9: Download and print the application form

Click “Download Application Form”, get application form in PDF format, and print the form in two folds, please stick the personal pictures, sign the name and the date.

Step 10: Post paper application form and other materials (in one original and two copies) to HEU within the specified time

Note: Recommend using IE browser, other version’s browser will affect your partial selection.

Step 11: Sign your user name and password on the study plan, so we can modify the wrong information in time.