



Request Form to Postpone Tuition and Fees Payment

Dear President / Vice-President for Academic Affairs

I, (Mr./ Mrs./ Miss) _____ Student ID _____

Academic system ☐ Trimesster ☐ Semester-International ☐ Trimesster-International

Level of study ☐ Diploma ☐ Bachelor's Degree ☐ Postgraduate Studies Majoring in _____

School of _____ would like to postpone the payment for the tuition and fees in the semester _____ Academic year _____ totally _____ Baht

Reasons for postponement

☐ Personal and family constraint (Bachelor's student only)

please specify _____

☐ Waiting for the scholarship granting (All levels of study) please specify the scholarship's title _____

Documents/ proof evidence ☐ acceptance letter from a funding source ☐ letter or testimonial from the Student Affairs Div.

☐ Waiting for the loan approval from the financial institution (All levels of study) Specify the institution name _____

documents / proof evidence ☐ testimonial stating the amount of money and the date of funding

Certified by the guardian Guardian's Name _____

Address _____ Tel. _____

I certify that all payments will be made within the date _____

and if I can't make the payment within due date, I will consent to be retired according to the university regulations on Student Debt Repayment B.E. 2559".

Remark: The student who requests for the postponement must complete all the payments to the university within 6 weeks after the semester starts. If not, the university will proceed Student Status Termination and legally pursue for debt collection.

For your consideration,

Student's Signature _____

(_____)

Date _____

Note: In case of any inquiries about this request, I can be contacted at Tel. _____

① Advisor's Comment	② Dean / Head of Discipline / Chairperson of Graduate Studies Program Committee
<p>My comment from investigating the student's guardian (Bachelor's only)</p> <p>Family Condition/Income _____</p> <p>_____</p> <p>Other comments _____</p> <p>_____</p> <p>Signature _____</p> <p>(_____)</p> <p>Date _____</p>	<p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Disapproved, reason _____</p> <p>_____</p> <p>Signature _____</p> <p>(_____)</p> <p>Date _____</p>
③ The University's Decision	
<p><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved, reason _____</p> <p>_____</p> <p style="text-align: center;">Signature _____</p> <p style="text-align: center;">(Dr. Neeranart Kaewprasert Rakangthong)</p> <p style="text-align: center;">Director, the Center for Educational Services</p> <p style="text-align: center;">Acting on behalf of Vice-President for Academic Affairs</p> <p style="text-align: center;">Date _____</p>	
<p>Form effective since 21 November 2017</p>	