



## Student Status Reinstatement Request Form

( For a Retired Student )

Dear President / Vice-President for Academic Affairs

I, ( Mr. / Mrs. /Miss ) \_\_\_\_\_ Student ID \_\_\_\_\_

Academic system ☐ Trimester ☐ Semester-International ☐ Trimester-International

Level of Study ☐ Diploma ☐ Bachelor's Degree ☐ Postgraduate Studies

majoring in \_\_\_\_\_ School of \_\_\_\_\_

had been discharged from being a student of Walailak University with (one of) the following reasons:

- ☐ did not register for the course(s) /hasn't maintained the student status  
in the semester \_\_\_\_\_ Academic year \_\_\_\_\_
- ☐ did not pay tuition fees in the semester \_\_\_\_\_ Academic year \_\_\_\_\_
- ☐ resigned in the semester \_\_\_\_\_ Academic year \_\_\_\_\_

And I would like to ☐ reinstate the student status in the semester \_\_\_\_\_ Academic year \_\_\_\_\_  
☐ reinstate the student status and register for the courses  
in semester \_\_\_\_\_ Academic year \_\_\_\_\_  
I am responsible to pay the tuition fees, reinstatement fees, and other fees.

For your consideration of the above request

Student's Signature \_\_\_\_\_  
( \_\_\_\_\_ )

Date \_\_\_\_\_

**Note :** In case of any problems with the request, I can be contacted at phone no. \_\_\_\_\_

| <b>❶ Director, the Center for Educational Services</b>  | <b>❷ Finance and Accounting Officer (Making a payment at Government Savings Bank, Walailak University Sub-Branch)</b>                     |
|---|---|
| <input type="checkbox"/> Approved<br><input type="checkbox"/> Disapproved<br>Reason _____<br><br>Signature _____<br>(Dr. Neeranart Kaewprasert Rakangthong)<br>Director, The Center for Educational Services<br>Acting on behalf of Vice-President for Academic Affairs<br>Date _____ | Total of payment _____ Baht<br>According to the receipt no. _____ / _____<br>Date _____<br><br>Signature _____<br>( _____ )<br>Date _____ |
| <b>❸ Educational Services Officer</b>   |   |
| <div style="text-align: center;"> Signature _____<br/> ( _____ )<br/> Date _____ </div>   |   |